

St. Martin Parish
Notarial Examining Committee

02/16/06 (Date)

Instructions: Please choose the selection below that best describes your agency and fill out the corresponding Affidavit & Revenue Certification form on page 3. Fill out the financial statement forms, if appropriate, on pages 3-5. Send the report to us no later than March 31, 2005.

 A. Revenues and Expenditures are incurred and reported. Fill out pages 1, 2, 3, 4, 5.

In accordance with Louisiana Revised Statutes 24:513 and 24:514, enclosed are the sworn annual financial statements and affidavit for the notarial committee, as of and for the year ended December 31, 2005. The accompanying financial statements have been prepared on the cash basis of accounting.

Or

☒ **B. No Revenues or Expenditures are incurred. Fill out pages 1, 2, 3.**

Enclosed is the affidavit stating that the referenced notarial committee has received no revenues and has had no expenditures for the year ended December 31, 2005, and is therefore not required to file financial statements with the Legislative Auditor's Office.

Or

 C. Revenues and Expenditures are incurred and reported with another entity.
Fill out pages 1, 2, 3.

For the referenced notarial examining committee, all revenues and expenditures are reported and audited with the (circle one) Clerk of Court/Custodian of Notarial Records or with another entity (name of entity) _____, for the year ended December 31, 2005. The committee is therefore not required to file financial statements with the Legislative Auditor's Office.

Sincerely,

Edmond L. Guidry JR
(Name)
Chairman
(Title)

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3/1/06

St. Martin Parish
Notarial Examining Committee

AFFIDAVIT (Correspond to selections on page 2)

A. Personally came and appeared before the undersigned authority, Edmond L. Guidry JR (officer), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of St. Martin Parish Notarial Examining Committee as of December 31, 2005, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements. Please complete the revenue certification portion below.

REVENUE CERTIFICATION - for selection A only

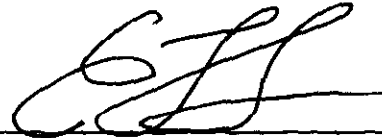
In addition, _____, (officer), who, duly sworn, deposes and says that _____ Parish Notarial Examining Committee received \$50,000 or less in revenues and other sources for the year ended December 31, 2005, and accordingly, is not required to have an audit for the previously mentioned year.

Or

B. Personally came and appeared before the undersigned authority, Edmond L. Guidry JR (officer), who, duly sworn, deposes and says that the St. Martin Parish Notarial Examining Committee received no revenues and had no expenses for the year ended December 31, 2005, and accordingly, is not required to provide its financial statements to the Legislative Auditor for the previously mentioned year.

Or

C. Personally came and appeared before the undersigned authority, _____ (officer), who, duly sworn, deposes and says that all the revenues and expenditures of the _____ Parish Notarial Examining Committee are reported and audited with the (circle one) Clerk of Court / Custodian of Notarial Records or with another entity _____, for the year ended December 31, 2005, and accordingly, is not required to provide its financial statements to the Legislative Auditor for the previously mentioned year.



Signature (of officer)

Sworn to and subscribed before me (notary public) this 16 day of February, 2006.



NOTARY PUBLIC (Signature and Seal)

YVETTE T. GUIRARD
NOTARY ID# 11997

Please Complete this Section:

Officer's Name Edmond L. Guidry JR
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